

**WEST ORANGE BOARD OF EDUCATION**  
**Public Board Meeting - 8:00 p.m. – July 22, 2013**  
**Liberty Middle School**  
**1 Kelly Drive**

**Minutes**

**I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE**

**Present: Mrs. Casalino, Mrs. Brill, Mrs. Lab, Mrs. Mordecai, Mr. Charles**

**Motion to adjourn to closed session to discuss personnel items, job descriptions and superintendent search.**

**MOTION: Mrs. Lab**

**SECOND: Mrs. Brill**

**VOTE: 5-0 (VV)**

**Motion to reconvene to open session.**

**MOTION: Mrs. Brill**

**SECOND: Mrs. Lab**

**VOTE: 5-0 (VV)**

**II. NOTICE OF MEETING:**

**Please take notice that adequate notice of this meeting has been provided in the following manner:**

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 10, 2013.**
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.**
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.**

**III. SUPERINTENDENT'S AND/OR BOARD'S REPORTS**

- A. EVVRS Report**
- B. HIB Report (6 month)**
- C. NJSBA Recognition of Sandra Mordecai as Certified Board Member**

#### IV. ORGANIZATION OF THE BOARD OF EDUCATION FOR THE ENSUING YEAR:

- A. Designate depositories for school funds for the period July 1, 2013 to January 5, 2014. The present depositories are **PNC Bank, West Essex Savings Bank, Llewellyn-Edison Savings Bank, M.B.I.A., Wachovia, TD Bank, and Bank of New York.**
- B. Designate newspapers as the official newspapers for the period July 1, 2013 to January 5, 2014. The present newspapers so designated are the **West Orange Chronicle** and the **Star-Ledger**.
- C. Readopt existing Bylaws, Policies, and Administrative Procedures for the period July 1, 2013 to January 5, 2014.
- D. Authorize the Secretary/Business Administrator to solicit bids for the purchase of school supplies, equipment, contract agreements and other areas of purchase to be consistent with the statutes in Title 18:A and the local public contracts law, for the period July 1, 2013 to January 5, 2014.
- E. Readopt continuing contracts of the Board for the period July 1, 2013 to January 5, 2014.
- F. Recommend approval of **Parette Somjen Architects** as the architect of record for the West Orange Schools for the period July 1, 2013 to January 5, 2014.
- G. Recommend approval of **Adams Gutierrez & Lattiboudere, LLC** as labor counsel for the West Orange Schools for the period July 1, 2013 to January 5, 2014.
- H. Recommend approval of **McManimon & Scotland, LLC** as bond counsel for the West Orange Schools for the period July 1, 2013 to January 5, 2014.
- I. Recommend approval of **Balken Risk Management** as broker of record for various lines of insurance for the period July 1, 2013 to January 5, 2014.
- J. Appoint **Robert Csigi** and **Michael Hanley** as Integrated Pest Management Coordinators for the period July 1, 2013 to January 5, 2014.
- K. Appoint **Robert Csigi** as the Right to Know Officer for the period July 1, 2013 to January 5, 2014.
- L. Appoint **Mark Kenney** as the Custodian of Records for the period July 1, 2013 to January 5, 2014.
- M. Appoint **Mark Kenney** as the Qualified Purchasing Agent pursuant to N.J.S.A. 18A:18A-2b for the period July 1, 2013 to January 5, 2014.

- N. Appoint **Robert Csigi** and **Michael Hanley** as the AHERA Coordinators for the period July 1, 2013 to January 5, 2014.
- O. Appoint **Donna Rando** as the Affirmative Action Officer for Curriculum and Instruction for the period July 1, 2013 to January 5, 2014.
- P. Appoint **Frances Neceskas** as the Affirmative Action Officer for Personnel for the period July 1, 2013 to January 5, 2014.
- Q. Appoint **Lesley Chung** as the District Homeless Liaison for the period July 1, 2013 to January 5, 2014.
- R. Appoint **Cheryl Butler** as the 504 District Coordinator and the District Anti-Bullying Coordinator for the period July 1, 2013 to January 5, 2014.

**Items A through R**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

**V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 26 and July 8, 2013 (Att. #1)**

**June 26, 2013 Minutes**

**MOTION:** Mr. Charles

**SECOND:** Mrs. Brill

**VOTE:** 5-0 (VV)

**July 8, 2013 Minutes**

**MOTION:** Mr. Charles

**SECOND:** Mrs. Lab

**VOTE:** 5-0 (VV)

**VI. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS**

**VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS**

**A. PERSONNEL**

**1. Resignations**

- a.) Superintendent recommends approval of the following resignation(s):

**Jeffrey DeMiceli, Technical Education Teacher, Liberty School, effective retroactive to 7/1/13**

**Turner Pride, Custodian, Pleasantdale School, effective retroactive to 7/10/13**

**Kendal Zeigler, Language Arts Teacher, Edison School, effective retroactive to 7/1/13**

**Nicole Langley, Part-time Bus Driver, Transportation Department, effective retroactive to 7/15/13**

**Nicole Jusulavage, 1:1 Instructional Aide, Edison School, effective retroactive to 6/21/13**

**Kristen Montalbano, Resource Room Teacher, Gregory School, effective retroactive to 7/10/13**

**Randy Litz, HVAC Maintenance, Buildings and Grounds Department, effective 11/1/13**

**Carmen Zavala, Custodian, WOHS, for retirement purposes, effective 8/30/13**

**Lindsay DeMaio, Instructional Aide, Redwood School, effective 7/23/13**

**2. Rescissions**

- a.) Superintendent recommends approval of the following rescissions(s):**

**Danielle Simon, Speech Therapist, Redwood School, effective immediately**

**3. Appointments**

- a.) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

**Ana Marti, Elementary Assistant Principal, MA+32-4, \$117,500, effective 7/23/13 (additional)**

**Paula Duffy, Payroll Specialist, Business Office, Column IV Step 3 \$53,975, effective 7/23/13 (replacement)**

**Kathy McCormick, Administrative Assistant to the Director of Buildings and Grounds, Column IV, Step 5, \$63,500, effective 9/1/13 (replacement)**

**Marie Intili, Administrative Assistant, Buildings and Grounds Department, Column III Step 6, \$52,622, effective 8/19/13 (replacement)**

**Michael Serino, Grade 4 Teacher, Hazel School, MA-1, \$53,861, effective 9/1/13 (replacement)**

**Elena Iannucci, Special Education Mathematics Teacher, Liberty School, MA+16-5, \$59,880, effective 9/1/13 (additional)**

**Muriel Klinger, Learning Consultant, WOHS, maternity leave replacement, MA+48-1, \$325 per diem, 3 days/week, effective 9/3/13-12/13/13 (replacement)**

**Yan Shen, Special Education Mathematics Teacher, WOHS, maternity leave replacement, BA-1, \$252.20 per diem, effective 9/3/13-2/28/14 (replacement)**

**Nafisa Aly Ahmed, Instructional Aide, Redwood School, Non-degree Step 3, \$26,725, effective 9/3/13, contingent upon obtaining county substitute certificate (replacement)**

**Bahtija Dervisevic, 1:1 Instructional Aide, Pleasantdale School, BA-1, \$27,469, effective 9/3/13, contingent upon obtaining county substitute certificate (replacement)**

**Kirk Roberts, District Multimedia Coordinator, WOHS, \$59,200, effective 9/1/13 (replacement)**

**Suzanne Moore, Vocal/General Music Teacher, Pleasantdale/Roosevelt Schools, BA-6, \$53,752, effective 9/1/13 (replacement)**

**Zoe Benedict, Spanish Teacher, Liberty School, BA-5, \$52,677, effective 9/1/13 (additional)**

**Lucia Forgione, Basic Skills Teacher, Washington School, maternity leave replacement, BA-1, \$252.20 per diem, effective 9/3/13-6/19/14 (replacement)**

**Albina Loconsole, Basic Skills Teacher, Washington School, MA-2, \$54,257, effective 9/1/13 (replacement)**

**Jessica Del Vecchio, Social Studies Teacher, Roosevelt School, maternity leave replacement, MA-1, \$269.30 per diem, effective 9/3/13-6/19/14 (replacement)**

**Susan Leon-Guerrero, Spanish Teacher, WOHS, MA-1, \$53,861, effective 9/1/13 (replacement)**

**Joshua Goldfarb, Grade 7 Social Studies Teacher, Roosevelt School, MA-7, \$58,502, effective 9/1/13 (additional)**

**William Smith, Grade 7 Social Studies Teacher, Liberty School, BA+32-5, \$54,827, effective 9/1/13 (additional)**

**Derya Kurt, Grade 7 Science Teacher, Liberty School, BA-3, \$54,832, effective 9/1/13 (additional)**

**Rebekah Pearsall, High Aptitude Teacher (HAP), Administration Building, maternity leave replacement, BA-1, \$252.20 per diem, effective 9/3/13-12/13/13 (replacement)**

**Maria Prettyman, Spanish Teacher, Mt. Pleasant/Pleasantdale Schools, MA-2, \$54,257, effective 9/1/13 (replacement)**

**Anne Kehoe, Grade 1 Teacher, St. Cloud School, maternity leave replacement, MA-1, \$269.30 per diem, effective 9/3/13-1/3/14 (replacement)**

**Tiffany China, Kindergarten Teacher, St. Cloud School, BA-2, \$50,811, effective 9/1/13 (additional)**

**Carolyn Ernst, General Education Kindergarten Aide, Redwood School, BA-2, \$27,738, effective 9/1/13 (replacement)**

**Sarah Conroy, Language Arts Teacher, WOHS, maternity leave replacement, BA-1, \$252.20 per diem, effective 9/3/13-2/14/14 (replacement)**

**Donesha Douglas, Lunch Aide, Gregory School, 2 hours/day, \$17/hour, effective 9/9/13 (replacement)**

**Antoniette Benevento, Lunch Aide, Gregory School, 2 hours/day, \$17/hour, effective 9/9/13 (replacement)**

**Martha Duran, Part-time Bus Driver/Monitor, 30 hours/week, \$20.29 hour, effective 9/1/13 (replacement)**

**Santa Garcia, Part-time Bus Driver/Monitor, 30 hours/week, \$20.29 hour, effective 9/1/13 (replacement)**

**Claudia Saravia, Part-time Bus Driver/Monitor, 30 hours/week, \$20.29 hour, effective 9/1/13 (replacement)**

**Yvonne Henry, Part-time Bus Driver/Monitor, 30 hours/week, \$20.29 hour, effective 9/1/13 (replacement)**

**Andres Made, Substitute Bus Driver/Monitor, 30 hours/week, \$17.50/hour, effective 9/1/13 (replacement)**

**Rudolph Davis, Substitute Bus Driver/Monitor, 30 hours/week, \$17.50/hour, effective 9/1/13 (replacement)**

**Clara Espinal, Substitute Bus Driver/Monitor, 30 hours/week, \$17.50/hour, effective 9/1/13 (replacement)**

**Jean Medley, Administrative Assistant, Edison School, stipend for Bachelor's Degree, retroactive to 9/6/11, for a total amount of \$2,312**

**Carla Magnotta, Administrative Assistant, Gregory School, 5 days summer work, \$1,125**

**Elisa Stern, School Psychologist, Pleasantdale School, salary adjustment from MA-2, \$54,257 to MA-7, \$58,052, effective 9/1/13 (replacement)**

**Child Study Team, for summer case management, 7/1/13-8/20/13, at an hourly rate of \$73:**

- Kathleen Gosselink (School Psychologist)
- Cindy Rotbaum (Social Worker)

**Middle School Guidance Counselors, additional summer hours, \$400 per diem, for a total of \$14,400:**

- Jeff LaFoon, Edison School, 2 days, \$800
- Pamela Stewart, Edison School, 2 days, \$800
- Michelle Ellingham, Roosevelt School, 8 days, \$3,200
- Carol Sadler, Roosevelt School, 8 days, \$3,200
- Stefani Nesbitt, Liberty School, 8 days, \$3,200
- Lauren Volpe, Liberty School, 8 days, \$3,200

**Coaching Assignments, WOHS, for the 2013-2014 school year:**

- Rescind Ronly London, Assistant Coach, Football
- Appoint David Grant, Assistant Coach, Football, \$10,277
- Appoint Mark Kass, Assistant Coach, Girls Tennis, \$4,817

**Co-Curricular Assignments, WOHS, for the 2013-2014 school year:**

- Rescind Deborah Sharkey, Co-Advisor FBLA (Future Business Leaders of America)
- Appoint Kimberly Szalkai, Co-Advisor FBLA, \$698
- Appoint Deborah Sharkey, Advisor, FEA (Future Educators of America), \$1,396
- Appoint Jessica Tanis, Advisor, Pioneer Newspaper, \$3,435

**Co-Curricular Assignments, Edison School, for the 2013-2014 school year:**

- Appoint Martha Van Loon, Blue Team Leader, \$2,683
- Appoint Jennifer Blume, Green Team Leader, \$2,683
- Appoint Donna Cocchiere, Yellow Team Leader, \$2,683
- Appoint Thomas Perrone, Orange Team Leader, \$2,683
- Appoint Joseph Romano, Red Team Leader, \$2,683

**Co-Curricular Assignments, Gregory School, for the 2013-2014 school year:**

- Appoint James Weidenborner, Grades 3-5 Math Club (2 sessions), \$1,000
- Appoint Julie Matz, Book Club, \$500
- Appoint Nicholas Dorey, Lego Club, Grades 3-5, \$500
- Appoint Sarah McIntosh, Conflict Resolution, \$279.20
- Appoint Susannah Madurski, Conflict Resolution, \$279.20
- Appoint Diane Lauterback, Conflict Resolution, \$279.20
- Appoint Nola Young, Conflict Resolution, \$279.20
- Appoint Stella Jemas, Conflict Resolution, \$279.20
- Appoint Stella Jemas, Student Advisory, \$349
- Appoint Carol Ruggiero, Student Advisory, \$349
- Appoint James Weidenborner, Student Advisory, \$349
- Appoint Diane Lauterback, Student Advisory, \$349

**Gloria Daniels, Clerical Aide, Administration Building, adjustment from 29.75 to 35 hours/week, effective 7/23/13**

**4. Leave(s) of Absence**

- a.) Superintendent recommends approval of the following leave(s) of absence:**

**Maryann DiCosmo, School Psychologist, Pleasantdale School, extension of maternity leave of absence, effective 9/1/13-6/30/14**

**Tagen Jacobus, Biology Teacher, WOHS, maternity leave of absence, effective 11/4/13-3/17/14**

**Jennifer Marino, Social Studies Teacher, Roosevelt School, maternity leave of absence, effective 9/30/13-4/18/14**

**Jennifer Morante, Art Teacher, WOHS, maternity leave of absence, effective 9/1/13-11/1/13**

**5. Transfers**

**a.) Superintendent recommends approval of the following transfer(s):**

**Jaclyn Morgan, Language Arts Teacher, Roosevelt School, to Language Arts Teacher, WOHS, effective 9/1/13**

**Jeanne Bolan, Basic Skills Teacher, St. Cloud/Pleasantdale Schools, to Basic Skills Teacher, Pleasantdale School, effective 9/1/13**

**Laurie Skecklow, Reading Specialist, St. Cloud School, to Intervention/Basic Skills Teacher, St. Cloud School, effective 9/1/13**

**Jacquelyn Marx, Social Studies Teacher, Roosevelt School, to World History Teacher, WOHS, effective 9/1/13**

**Particia Sorrenti, Grade 1 Teacher, Gregory School, to Basic Skills Teacher, Gregory School, effective 9/1/13**

**Diane Talman, Basic Skills Teacher, Gregory School, to Grade 2 Teacher, Gregory School, effective 9/1/13 (additional position)**

**Cara Dock, Reading Specialist, Redwood School, to Basic Skills Teacher, Redwood School, effective 9/1/13**

**Carrie Colvin, Grade 5 Teacher, St. Cloud School, to .6 Reading Specialist, St. Cloud School, effective 9/1/13**

**Amalia Morales, Spanish Teacher, Pleasantdale/Mt. Pleasant Schools, to Spanish Teacher, Roosevelt School, effective 9/1/13**

**6. Superintendent recommends the approval of the following Job Descriptions:**

- Director of Career and Technical Education, and Library Science**
- Director of Visual and Performing Arts**

**7. Contract Approval:**

- 1. Dr. Donna Rando, Assistant Superintendent for Curriculum and Instruction, for the 2013-2014 school year, \$201,123**
- 2. Mark Kenney, Business Administrator, for the 2013-2014 school year, \$197,925**

**Personnel – Item 3a) Motion to table the appointment of Kathy McCormick and Marie Intili**

**MOTION:** Mr. Charles                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

**Personnel - Items 1 through 6 with the exception of the above, and amended Summer Guidance hours as noted in Attachment 1A.**

**MOTION:** Mrs. Lab                      **SECOND:** Mrs. Brill                      **VOTE:** 5-0 (RC)

**Personnel – Motion to table Item 7**

**MOTION:** Mrs. Brill                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (RC)

**B. CURRICULUM AND INSTRUCTION**

1. Recommend approval of the following Field Trip requests for Summer 2013 and for the 2013-2014 school year:

<u>Group</u>	<u>Destination</u>
Band Camp (WOHS 110 students)	Lakewood, Pa. + return
Football Team	Lycoming College, PA + return
Marching Band	Competition, Morris Knolls HS
Marching Band	Competition, Roxbury HS

**MOTION:** Mrs. Brill                      **SECOND:** Mrs. Mordecai                      **VOTE:** 5-0 (RC)

**C. FINANCE**

1. Recommend approval of the 7/22/13 Bills List: (Att. #2)

Payroll/Benefits	\$ 9,685,759.44
Transportation	\$ 344,305.13
Special Ed. Tuition	\$ 379,123.79
Instruction	\$ 93,761.07
Facilities	\$ 297,893.18
Capital Outlay	\$ 130,552.59
Grants	\$ 335,626.55
Capital Projects	\$ 317,527.89
Food Service	\$ 457,179.36
Textbooks/Supplies/Athletics/Misc.	\$ 249,750.79
	<u>\$12,291,479.79</u>

2. Recommend approval of School Meal Prices for the 2013-2014 school year as follows:

	<u>Lunch</u>	<u>Breakfast</u>
Elementary Schools	2.90	1.65
Middle Schools	3.20	1.85
High School	3.45	2.00
Adult	4.50	2.50
Milk	.65	

3. **Recommend approval of the following service agreements for the 2013 Extended School Year, as per specifications in the attached: (Att. #3)**
  - **Cerebral Palsy, Occupational Therapy Services, in an amount not to exceed \$15,000**
  
4. **Recommend approval of the following service agreements for the 2013-2014 school year, as per specifications in the attached: (Att. #4)**
  - **Morris Union Jointure Commission, Physical and Occupational Therapy services, in amounts not to exceed \$27,000 and \$16,000, respectively**
  - **Spectrum ABA Services, LLC, ABA Support Services, in an amount not to exceed \$10,000**
  - **Nicole Brino, BCaBA, ABA Therapy, in an amount not to exceed \$7,500**
  - **Novogrow, LLC, Physical Therapy Services, in a total amount not to exceed \$12,000**
  - **Center IMT, Integrative Manual Therapy (Physical Therapy), in an amount not to exceed \$20,000**
  - **Monique Coleman, Vision Therapist, in an amount not to exceed \$11,700**
  - **Epic Health Services, Inc., nursing care for school hours and transportation, in an amount not to exceed \$85,000**
  - **New Jersey Commission for the Blind, in an amount not to exceed \$7,000**
  - **National Staffing Associates, Inc., nursing care for school hours and transportation, in an amount not to exceed \$87,000**
  - **Rocking Horse Rehab, hippotherapy and physical therapy services, in an amount not to exceed \$10,000**
  - **St. Monica's Health Care Agency, Bayada Nurses, and Delta Group, nursing staff relief services, in amounts not to exceed \$25,000 each**
  - **Bayada Home Health Care, Inc., nursing care for school hours and transportation, including 2013 Extended School Year, in an amount not to exceed \$90,000**
  - **Loving Care Agency, Inc., nursing care for school hours and transportation including 2013 Extended School Year, in an amount not to exceed \$50,000**
  - **Essex Regional Educational Services Commission, Therapeutic Behavior Services, in an amount not to exceed \$20,000**
  - **New Jersey Outreach/KDDDS Too, Inc., for ABA Therapy and Consultation and Coordination Services, in an amount not to exceed \$35,000 (retroactive to 7/1/13)**
  
5. **Recommend approval of tuition for the 2012-2013 School Year Out-Of-District placement for Student #98 at New Alliance Academy in Paramus, NJ in the amount of \$1,386, effective 6/25/13**
  
6. **Recommend approval of tuition for the 2013-2014 School Year, including Extended School Year, Out-Of-District placements as per the attached (Att. #5)**

7. Recommend approval of parental transportation contracts for students for the period 7/1/13-8/13/13 in the total amount of \$1,060 (Att. #6)
8. Recommend approval of parental transportation contracts for students for the period 9/1/13-6/30/14 in the total amount of \$4,896 (Att. #7)
9. Recommend approval of Application for Absence for School Business Requests in the total amount of \$12,868.80, for 8 Teachers/Administrators to attend AVID Summer Institute in Philadelphia, PA, July 14-17, 2013, funded through SLC Grant (Att. #8)
10. Recommend approval of submission of grant application for the New Jersey Child Assault Prevention (NJ CAP) Project for the 2013-2014 school year (Att. #9)
11. Recommend acceptance of donation of \$2,710 from Educational Testing Services to Liberty Middle School for participation in a research study program.
12. Recommend approval of Joint Purchasing Agreement with the Board of Education of Pittsgrove, New Jersey for the purchase of copy paper for the 2013-2014 school year. (Att. #10)
13. Recommend awarding of the following bids: (Att. #11)
  - Bid #2-13, Boiler Replacement – Edison Middle School, to Silva’s Mechanical Services in the amount of \$238,160
  - Bid #5-13, Roof Repairs/Districtwide, to Tamco Construction (primary) and Integrity Roofing (secondary) on an as needed basis
14. Receipt of the Treasurer of School Monies Report for the month of May, 2013 (Att. #12)
15. Receipt of the Board Secretary’s Reports for the month of May, 2013 (Att. #13)

**Finance – Items 1 through 13**

**MOTION:** Mrs. Lab

**SECOND:** Mrs. Mordecai

**VOTE:** 5-0 (RC)

**Finance – Items 14 and 15**

The Board acknowledged receipt of the Treasurer of School Monies Report and the Board Secretary’s Report for the month of May, 2013.

**D. REPORTS**

1. The Board of Education recognizes receipt of the HIB report through the period ending 6/26/13.

**VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS**

**IX. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on August 19, 2013 at West Orange High School.**

**MOTION:** Mrs. Mordecai                      **SECOND:** Mr. Charles                      **VOTE:** 5-0 (VV)

**X. PETITIONS AND HEARINGS OF CITIZENS**

**XI. ADJOURNMENT**

**MOTION:** Mrs. Lab                                      **SECOND:** Mrs. Brill                                      **VOTE:** 5-0 (VV)